

Canyon Heights Owners Association

Architectural Review Committee (ACC)

Request for Approval

_____	_____
Lot #	Subdivision

Name	

Mailing Address	

City, State, Zipcode	
(h) _____	(w) _____
Phone Numbers	

Property Address	

Desired Alterations: _____	

Work to be performed by: _____	
Address: _____	

Signature of Owner	
By signing, I acknowledge that I have read and agree to all information on both sides of this form.	

The Rules and Regulations established by the Directors of the Canyon Heights Owners Association, require that lot owners obtain the prior written approval of the Architectural Control Committee for any exterior alteration or addition to property within Ahwatukee.

To comply with the Rules and Regulations, please complete the form. (See the Architectural Control Committee's Procedures and Guidelines for submittal requirements.) This application and all submittals will be retained for the Committee records. The Committee has thirty (30) days to act on a request.

If the requested change is approved, the owner agrees to maintain the improvements according to the standards of the Rules and Regulations and the Covenants, Conditions and Restrictions.

Approval of this application should not be construed that the items requested herein comply with the City of Phoenix ordinances. The owner agrees to comply with all applicable city and state laws and to obtain all necessary permits.

If application is approved, property owner shall proceed in a timely manner. If applicant fails to complete improvements within said limits, approval from the Architectural Control Committee may be revoked.

FOR ARCHITECTURAL COMMITTEE USE ONLY

○ **APPROVED AS SUBMITTED**

- ✓ All construction must be completed in a professional, workmanlike manner.
- ✓ Submit a copy of approved City of Phoenix plans to our office.
- ✓ Submit all applicable permits from the City of Phoenix to ABM.
- ✓ Commence your project by _____ and complete the project by _____.
- ✓ Body, trim and roof must match existing structure.
- ✓ Submit a copy of Certificate of Occupancy to our office
- ✓ Notify ABM upon completion for a compliance inspection.

○ **APPROVED AS SUBMITTED**

- ✓ All work must be done in a professional, workmanlike manner.
- ✓ Complete the project by _____.
- ✓ Notify ABM upon completion for a compliance inspection.

○ **DISAPPROVED – SEE COMMENTS**

Appeals by the applicant must be made in writing to the CYOA within 14 days of denial.

- Insufficient Information
- Violation of Architectural Guidelines
- Violation of CC&R's
- Other

○ **Suggested Action:**

- Modify Request and Resubmit
- Appeal to Canyon Heights of Directors

Comments:

Signature

Date

NON LIABILITY

Neither the ARC, or any member thereof, shall be liable to the Association or to any owner or other person for any damage, loss, or prejudice suffered or claimed on account of (a) the approval or disapproval of any plans, drawings, or specifications; whether or not defective, (b) construction performance of any work; whether or not pursuant to approved plans, drawings, and specification; provided however, that such member has, with actual knowledge possessed by him, acted in good faith. Every owner or other person who submits plans to the ARC for approval agrees, by submission of such plans, drawings, and/or specifications, that he will not bring any action or suit against the ARC, any member thereof, or the Association, to recover damages. Approval by the ARC, any member thereof, or the Association shall not be deemed to be representation or warranty that the owners' plans, drawings, and/or specifications or actual construction or installation or other improvements comply with applicable governmental ordinances or regulations, including, but not limited to, zoning ordinances and local building codes. It shall be the sole responsibility of the owner or other person submitting plans, designs, and/or specifications, to the ARC, or performing any construction, to comply there wit.

STATEMENT BY OWNER

Attached to this application, please find plans and/or specifications, which include all necessary information for this project. The undersigned understands that if all of the necessary information is not included with this application, it will be denied by the ARC and will need to be resubmitted with the necessary information.

Request for a footing inspection (along property setbacks only) requires twenty-four (24) hours prior notice to this office.

Owner Signature

Date